



POST-SECONDARY EDUCATION POLICY MANUAL

March 11, 2020

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Post- secondary Education Policy Manual

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1. VISION STATEMENT

To empower the Northwest Angle No.33 First Nation members to take leading roles in the community by pursuing a post-secondary education on. Higher education will help out people become qualified to fill the vital roles needed within our community.

2. MISSION STATEMENT

To provide information and financial assistance to community members who wish to attain a post-secondary education and/or skills development.

3. INTRODUCTION

Northwest Angle No.33 First Nation reaffirms the position that post-secondary education is a Treaty right and that administratively will not restrict the availability of such services within the scope of the Post-secondary program.

The Post-secondary program supports Treaty/Status Indigenous students in pursuing post-secondary studies in recognized post-secondary institutions.

Northwest Angle No.33 First Nation's objectives are to encourage and support pre-qualified, eligible students in acquiring university, technical institute, college or professional qualifications so that they become self-sufficient and to contribute to the progress of the community, and to society as a whole.

4. DEFINITIONS

i) "Treaty/Status Indian"

-Means a person whose name has been entered in the Indian Register in accordance with the Indian Act and/or person recognized as possessing Band membership status in accordance with the laws of Northwest Angle No.33 First Nation

ii) "Department" and "Band" as defined by the Indian Act.

iii) "Post-Secondary"

-M means as program of studies offered by a recognized post-secondary institution for which completion of secondary school studies (grade 12) or its equivalent is a prerequisite

iv) "Program of Studies"

-Includes all Northwest Angle No.33 First Nation which is one year in duration that leads to a certificate, diploma or degree.

v) "Post-secondary Institutions"

-are degree, diploma, and certificate granting institutions which are recognized by provincial authorities and include educational institutions affiliate with or delivering accredited programs by arrangement with a post-



secondary institution a list of recognized Canadian post-secondary institutions will be maintained and updated by the First Nation.

- vi) **"Public Institution"**
-Is a post-secondary institution which receives the majority of its funding from federal and provincial governments.
- vii) **"Private Institutions"**
-is a Canadian or foreign post-secondary institution which receives the majority of its funding from sources other than governments.
- viii) **"Full-time students"** and **"Part-time students"** are defined by the post-secondary institution.
- ix) **"Academic Year"**
-Is defined by the post-secondary institution but will not be less than eight months in duration.
- x) **"Semester"**
-refers to a part of the academic year as defined by the post-secondary institution.
- xi) **"Dependent Spouse"**
-means a person who is married to the student or a person who has lived with a student as a husband or wife for a period as identified by law prior to the application for educational support. The person is dependent upon the student and does not receive income in excess of the level of income allowed for a dependent spouse by the Canada Revenue Agency.
- xii) **"Dependent"**
-means a person other than a spouse who is dependent upon the student as defined by the Canada Revenue Agency and who does not receive income in excess of the level of income allowed for a dependent by the Canada Revenue Agency with a residency provision whereby a "dependent" has to be living with and being supported by the student.
- xiii) **"Immediate Family"**
-includes spouse, mother, father, brother, son, daughter, mother-in-law, father-in-law, stepmother, stepfather, parent surrogate, grandparent, and or any relative permanently residing in the student's household or with whom the student resides.



5. ADMINISTRATION OF POLICY

The Education Staff of Northwest Angle No.33 First Nation is authorized to establish and implement administrative procedures on behalf of the Chief and Council. These procedures are necessary to the performance and achievement of the goals and objectives of the Post-Secondary program

6. ELIGIBILITY FOR EDUCATIONAL ASSISTANCE:

- a) The student must be a member of the Northwest Angle No.33 First Nation.
- b) The Student must have met entrance requirements and been accepted for enrolment in a recognized post-secondary institution for a program of studies.
- c) The Student must be accepted in a program of at least 8 months in duration that leads to a recognized certificate, diploma or degree and which normally had a grade 12 as an entrance requirement.
- d) Support will be provided within the limited funds available in accordance with the Northwest Angle No.33 First Nation funding requirements. Applications for funding will be deferred to the next fiscal year if it exceeds availability according to prioritization set for this administration.
- e) Applications must be received by the deadline dates as stated in the operating guidelines of the Post-Secondary program.

THE NORTHWEST ANGLE NO.33 POST-SECONDARY PROGRAM IS NOT FULL FUNDING PROGRAM. Students who have educational costs higher than the maximum allowances under this policy are encouraged to seek and secure supplemental financial assistance.



7. PRIORITIES FOR APPROVAL OF APPLICATIONS

The following priorities will determine placement of approved applications for Educational Assistance:

- a) Students who were enrolled in post-secondary studies or graduated from high school or a college entrance preparation program in the preceding academic year and who are continuing in a post-secondary program of studies.
- b) Students whose applications for support were deferred from previous year for lack of funds and who are reapplying for support.
- c) Other new mature post-secondary students and students enrolled in university and college entrance programs.
- d) Students returning to studies after having withdrawn from any previous post-secondary program. Due to the limited number of students applying for these services, students that withdraw from their program of studies and are reapplying will have a waiting period of 1 year before being considered an applicant.

DEADLINE DATES:

The deadline dates are as follows:

June 15 for classes starting in the Fall Semester and November 15 for classes starting Winter Semester for any academic school year.



8. TYPES OF ASSISTANCE-FULL-TIME STUDENTS

a) Tuition Assistance

Includes student fees for registration, tuition, and the cost of books and supplies which are listed as required by the Post-Secondary institutions.

Tuition assistance is provided for:

1. Students attending Canadian Public institutions and at the normal rate charged by the institution for a Canadian Student.
2. Students attending private or foreign post-secondary institutions although assistance is provided at the same rate as charged by the Canadian Institutions where a comparable program is offered nearest to the Student's place of residence at the time of applications.
3. Students enrolled in foreign institutions the actual tuition costs will be paid where no comparable program is available at an institution in Canada.

b) Travel Assistance

Students who are required to live away from their permanent place of residence may qualify for a travel grant, once per semester for themselves and any dependent person who reside with them.

For resourcing purposes travel assistance will equal to the cost of return transportation from the student's permanent place of residence to the nearest Canadian post-secondary institution which offers the program of studies selected by the student.

9. TYPES OF ASSISTANCE - PART-TIME STUDENTS

Part-time students may receive assistance for tuition and the cost of books and supplies listed as required by the post-secondary institution. Resources for part-time students will be provided in accordance with 4(a)

10. LIMITS OF ASSISTANCE

- a) Assistance will be provided for three levels of post -secondary education.
Level 1- Technical or Community College Program: 1 to 2 years depending on the institution's normal program duration.
Level 2 - University Undergraduate Programs; Academics based on the University's normal program duration
Level 3 -Advanced or professional degree programs e.g., MD, Masters or Doctoral programs.
- b) Tuition Assistance will be provided to students enrolled in all three levels without limits.



- c) Assistance for travel and for living expenses will be provided to students to complete one program at each level. Level 2 will include assistance for an additional degree program at the Bachelor level which has a prerequisite for an undergraduate degree.
- d) The duration of assistance will accord with official length of the program as identified by the post-secondary institution in which the student is enrolled in.
- e) Students enrolled in Level 1 and 2 will be assisted for up to one additional academic year per level as approved in writing by the institution's dean or head of department.
- f) Students enrolled in Level 3 may be assisted for up to one additional academic year for medical or personal reasons.
- g) Students may be assisted in level 1 studies after dropping out of Level 2 studies. If a student resumes level 2 studies, the previous time spent at level 2 will be counted for assistance purposes.
- h) Students who have a Level2 program with or without assistance from this program are ineligible for Level 1 and Level 2 program assistance.
- i) Students who have completed Level 3 program, with or without support from this program are ineligible for Level 1 and Level 2 program support.
- j) Where students change program within one of the levels, the academic years used for each program within the level will be counted for assistance purposes.
- k) Students who have become eligible for support and who have previously completed a portion of post -secondary studies without support from the program will receive support for the balance of their program of studies.



11. MAXIMUM LEVELS OF ASSISTANCE FOR LIVING EXPENSES:

		Maximum Monthly Allowance
1.	Single Student living with employed Parents	\$675
2.	Single Students living independently	\$1,000
3.	Student with Employed Spouse 1 Additional Dependent 2 Additional Dependents 3 Additional Dependents 4 Additional Dependents 5 or more Additional Dependents	\$800 \$975 \$1,150 \$1,325 \$1,500 \$1,675(Maximum)
4.	Student with Dependent Spouse 1 Additional Dependent 2 Additional Dependents 3 Additional Dependents 4 Additional Dependents 5 or more Additional Dependents	\$1,075 \$1,250 \$1,425 \$1,600 \$1,775 \$1,950 (maximum)
5	Single Parent with 1 Dependent 2 Dependents 3 Dependents 4 Dependents 5 or more additional dependents	\$1,450 \$1,625 \$1,800 \$1,975 \$2,100 (maximum)

* Prior to 1990 there was an allowance for high cost rent. Canada Mortgage and Housing Corporation rates were used. High Cost Rental areas included; Calgary, Peterborough, Thunder Bay, Ottawa, Windsor, Halifax, Barrie, Oshawa, Metropolitan Toronto and Vancouver.



12. Student Fees

Tuition Support includes students' fees for:

1. Registration
2. Tuition
3. Tutorials
4. Initial Professional Certification and Association fees
5. Cost of books and supplies which are listed as required by the post-secondary institution

Administering organizations have the flexibility to adjust tuition support to meet the needs of students. For Resource purposes tuition support is provided for students attending Canadian public institutions at the normal rate charge by the institution for a Canadian student.

Support will be provided for the following:

- a) Regular tuition fees; that is the tuition fees normally charged by the institution to Canadian students;
- b) Mandatory registration fees as indicated in the institution's calendar, including student activity fees and special testing fees;
- c) Transcript fees for applications and enrolment purposes;
- d) Registration for other program activities e.g., admission interview, practicums, and tutorials;
- e) Initial professional certification and examination fees.



13. BOOKS AND SUPPLIES:

Tuition support includes student fees for registration, tuition tutorials, initial professional certification and examination fees and cost of books and supplies which are listed as required by the post - secondary institution.

Support for books and supplies will normally cover textbooks and supplies, including special equipment (does not include computer equipment), officially listed as required by the university or college for a student's program of studies.

14. TUITION AT PRIVATE AND FOREIGN INSTITUTIONS

For resources purposes tuition support is provided for:

- a) Students attending private or foreign post-secondary institutions, at the same rate charge by the Canadian institutions nearest the student's place of residence at the time of application which offers a comparable program.
- b) Students enrolled in a foreign institution at the actual tuition rate charged by the foreign institution where no comparable programs are available at an institution in Canada.

For support purposes, students may enroll in any approved private institution or in an acceptable program of studies in a foreign institution.

A program of studies at a private or foreign institution is comparable to a program, of studies at a Canadian public institution when the following conditions are met.

- a) The minimum academic pre-requisite e is equivalent;
- b) The number of credit hours are equivalent to within 10 percent, i.e., a 20- credit hour program is equivalent to another program which has between 18 to 22 credit hours; and
- c) The course content generally covers the same subject content.

Students who meet entrance requirements for a program but are not accepted by Canadian institutions because of a limited access may receive actual tuition fee costs to enroll in an institution.

Example: Foreign Institutions

A student living in Sault Ste. Marie and enrolling in an equivalent business administration program in Lake Superior State must provide documentation of the application registration, tuition, and mandatory student activity fees for the



business administration program at Algoma University, Sault Ste. Marie, ON. If tuition support provided to the student will be \$2200.00 Canadian.

Private Institutions

6 student enrolling in an equivalent Business Administration program at Ontario Business College must provide documentation of the application, registration, tuition, mandatory student activity fees and for the Business Administration Program in a Canadian Public Institution. If Ontario Business College is \$5,000 and the Canadian Institution is \$1,000, the tuition support approved will be \$1,000.00.

15. TRAVEL SUPPORT

1. Students who are required to live away from their permanent place of residence may qualify for a travel grant, once every semester, for themselves and any dependents who reside with them. Administering organizations have the flexibility to adjust travel grants to meet the needs of students.

For resources, travel support will be equal to the cost of return transportation from the place of student's residence to the nearest Canadian Post-Secondary Institution which offers the program of studies selected by the student.

- a) Travel Support may include public transportation fares or the most economical form of transportation i.e., bus fare vs. airfare or mileage vs. bus fare.
- b) In addition, students must be provided with emergency travel funds for individual and family illness, accident or bereavement upon recommendation by the education counsellor and approval by Chief and Council;
- c) Students may select any recognized post-secondary institution for their studies. However, travel support is generally restricted to the travel costs to the Canadian post-secondary institution, which offers the selected program of studies nearest to the student's home.

SPECIAL CONDITIONS:

2. Travel support may be provided to the institution selected by the student if one of the following conditions is met:
 - a) Professional accreditation is required, and the required program of studies is not offered at the Canadian post-secondary institution nearest the student's home;
 - b) The selected program of studies is not available to the student in Canada;
 - c) The student cannot gain admittance to the Canadian post-secondary institution nearest the student's home;



- d) The program of studies is funded by the departments of Indian Studies program.

16. SUPPORT FOR LIVING EXPENSES:

The allowances set out in Annex 1 are for resources purposes. Administering organizations have the flexibility to adjust these rates either higher or lower to meet the individual needs of students. The support for living expenses is expected to cover such costs as food, shelter, daily transportation, daycare, rental costs and contingency funding.

- a) Northwest Angle No.33 will use the rates in Annex 1 for the administration of the program. However, Northwest Angle No.33 will have the flexibility to change rates in case of individual student requiring special support for emergency situations (see definition of "contingency funding", Section 2(p) of the policy and extraordinary costs with respect to childcare and rent s;
 - b) Northwest Angle No.33 has the right to establish criteria, terms and conditions for contingency funding within the jurisdiction n.
1. The living allowances will be paid in Canadian dollars regardless of the location of the institution.
 2. Living allowances are paid for Christmas and student breaks. Additional time may be allowed for students to settle into accommodation at the place of study at the beginning of the academic year and to move out at the end of the academic year.
 3. The administering office may provide to students an advance of living allowance e.g., last month's rent advance, hydro, and fuel deposits.
 4.
 - a) When two applicants are married to each other and have no dependents, the living allowance for each will be calculated as a married student with employed spouse.
 - c) Where two applicants are married to each other and have dependents, one of them will be designated as a married student with employed souse with dependents, the other will be designated as a married student with employed spouse.



17. SUPPORT TO PART-TIME STUDENTS:

Part-time Students may receive support for tuition and the cost of books and supplies which are listed as required by the post-secondary institution. Resources for part -t time students will be provided in accordance with 4{a).

- i) For definition of "part-time student" see policy paragraph 2(j).
- ii) Part-time students will be supported provided their program of studies is at least one academic year in duration and leads to a diploma, certificate or degree.
- iii) The duration of support for tuition, books and supplies is unlimited (see Limits of Support, Section VII, page)
- iv) Tuition support for part-time students will be provided in accordance with procedures for Tuition Support (see Tuition Support, Section III, pages_ to _)

18. LIMITS OF SUPPORT

Support will be provided for three levels of post -secondary education:

LEVEL 1 Community College CECE diploma or certificate program

LEVEL 2 Undergraduate programs

LEVEL 3 1. Professional degree programs e.g. MD or
2. Masters and Doctoral programs

- i) In respect to 2(f) of the Policy, a program of studies must be at least one academic year in duration
- ii) Level 1 programs include:
 - ii(a) Community College programs of studies which have as a prerequisite completion of secondary school or equivalent and which result in the awarding of a certificate or diploma.
 - ii(b) Technical Institute program of studies which have as a prerequisite of completion of secondary school or equivalent
 - ii(c) Community College and technical institute programs to upgrading professional qualifications which are subsequent to the initial year(s) of study. These range from less than a year in duration to one or more academic years.
- iii) Level 2 Programs include:
 - iii(a) Undergraduate Program;and



- iii(b) Bachelor's degree programs which have a prerequisite and undergraduate degree.

Level 3 program includes all programs established as graduate degree programs by post-secondary institutions.

- i) Applicants for Level 1 programs must provide documentary evidence that the community college or technical institute program of studies has completion of secondary school or equivalent as a prerequisite and that the program is at least one academic year in duration.
- ii) Applicants for level 2 programs must provide documentary evidence that the additional bachelor's degree program has a prerequisite an undergraduate degree e.g. in some provinces a B.Ed. requires a first undergraduate degree;
- iii) Applicants for level 3 programs must provide documentary evidence that they enrolled or accepted for enrolment in a graduate studies program.

19. UNLIMITED TUITION SUPPORT:

Tuition support as outlined in 4(a) will be provided to students enrolled in all three levels without limits.

Tuition support will be provided to both part-time and full-time students without being restricted to the number of program or studies at each post-secondary level as specified in paragraph 6(c) of the policy.

Tuition Support will be provided in accordance with Section 111, pages_ to_.

20. SUPPORT FOR TRAVEL AND LIVING EXPENSES:

Support for travel and for living expenses as outlined in 4(b) and 4(c) will be provided to students to complete one program at level 1. Level 2 will include support for an additional degree program at the bachelor's level which as a prerequisite an undergraduate degree. Level 3 will support:

- i) Professional degree programs e.g., M.D.
- ii) Masters and Doctoral programs

Travel support and living allowances are provided to:

- a) Students taking a level 1 program of studies
- b) Students taking a level 2 program of studies



- c) Students who are taking a level 2 program which as a prerequisite a first undergraduate degree;
 - d) Students taking a level 3 program;
- Either 1) a professional degree program'
- 2) Masters and Doctoral program
- 1. The administering offices must ensure that support is provided for one program only at each level except for:
 - i) Level 2 where support can be provided for one undergraduate degree
 - ii) and one bachelor's degree which has a prerequisite of an undergraduate degree
 - iii) Level 3 where support can be provided for either a professional degree or master's or Doctoral degree.

21. DURATION OF SUPPORT

The duration of support in 6(c) will accord with the official length of the program as defined by the post - secondary institution in which the student is enrolled.

Support will be provided for the number of academic years of a program of studies as officially defined by the institution offering the program. This will apply to Level 1, Level 2 and Level 3 programs of study.

Northwest Angle No.33 will verify the duration of the program, the duration of a program of study can be found in the post-secondary institution calendar.

Support is provided only if the duration of the program is at least one academic year in duration.

22. ADDITIONAL ACADEMIC YEAR OF SUPPORT

Students enrolled in Level 1 and 2 will be supported up to one additional academic year per level if such an extension is approved in writing by the institution's dean or head of the department.

Students may be supported to take level 3 studies for medical or personal reasons.

While a student may be supported to take a level 2 program of studies only one additional year of support will be provided for level 2.

- i) Levels 1 and 2



It is the student's responsibility to obtain a letter of explanation for the additional year from the Dean or Head of the Department of the student's program of studies.

ii) Level 3

It is the student's responsibility to provide a medical certificate for an additional academic year of study for medical reasons. Additional support for personal reason must be substantial according to the circumstances.

23. SUPPORT AFTER DROPPING OUT OF LEVEL 2 PROGRAM

Students may be supported in Level 1 studies after dropping out of level 2 studies. If a student resumes Level 2 studies, the previous time spent at Level 2 will be counted for support purposes.

This applies to students who drop out of their first undergraduate degree and enroll in a Level 1 program of studies. Students who drop out of a second undergraduate degree will not be supported for level 1 program.

Student who complete a Level 1 program and subsequently drop out of a Level 2 program will not be supported to take a second Level 1 program.

24. RESTRICTIONS ON LEVEL 1 AND LEVEL 2 SUPPORT

Students who have completed a Level 2 program, with or without support from this program are ineligible for Level 1 and 2 support.

- i) This refers to students who have already completed a Level 2 or Level 3 program with support from the Student Support program and are applying for support for a Level 1 or Level 2 program respectively.
- ii) It also refers to students who are applying for support under this program for the first time and who have already completed part of their post -secondary education. For example, a student who has gained Indian Status and who is applying for a Level 1 program but who already has an undergraduate degree will not be supported.

25. CHANGING PROGRAM OF STUDY

Where students change programs within one of the levels, the academic years used for each program within this level will be counted for support purposes.

This applies to Level 1, Level 2, and Level 3 programs of studies. For example, if a student has completed two years of an undergraduate degree in chemistry and



transfer to a four-year undergraduate economics program will be two years, i.e., the four years of Economics less two years taken in Chemistry. This additional year of support of paragraph 6(e) of the policy may apply.

- i) Students must inform Northwest Angle No.33 of the program changes and provide documentation of the program change.
- ii) Northwest Angle No.33 will inform the students of the period of support already used for the first program of studies with level and remaining support the student has for the second program of studies within the same level.

26. STUDENT APPLICATIONS:

The Student Support Program provides financial support to eligible Treaty/Status Indians and Inuit towards the completion of their post-secondary education.

a) Receiving Applications

Applications for financial support received by the administering office must include as a minimum:

A completed application form provided by Northwest Angle No.33 First Nation i)

Documentary proof such as status card that the applicant is a registered Canadian Treaty/Status Indian that is registered with the Northwest Angle No. 33 First Nation

- ii) Documentary proof of acceptance or a conditional acceptance into a post-secondary program of studies

Applications lacking the above documentation will not be processed until all documentation is received.

Northwest Angle No.33 First Nation will make every effort to assist applicant to complete their applications.

Northwest Angle No.33 may request additional documents or information (e.g., transcripts from previous year, Education Plan) after receipt of application.

b) Dates of Application Deadline:



For September enrolment	June 15
For January enrolment	October 15
For Intercession or summer school	April 15

Applications received prior to the above dates will be prioritized according to the Northwest Angle #33 student policy categories.

Applications received after the above application deadline dates must be held up until it can be determined if funds are available after processing the first batch of applications. If funds are not available, these late applications will be treated as deferred applications.

27. DETERMINING THE AMOUNT OF SUPPORT:

The amount of support for each applicant will be calculated and recorded on that part of the application for designated for department use.

- i) Tuition Support, books and supplies allowance;
- ii) Travel Support, book allowance;
- iii) Support for living expenses
- iv) Scholarships (where applicable);
- v) Contingency funding;

The amounts of support for each applicant will be calculated according to policy rates.

28. NOTIFICATION TO APPLICANTS:

Where an application is approved, rejected or deferred, all applicants will be informed of the support approved or the reasons for refusing or deferring the application.

a) Deferred Applications

- i) A deferred application is one where an eligible applicant is refused support for lack of funds at a regional level.
- ii) A letter will be provided to the applicant with the following
 - ii(a) confirmation of receipt of application
 - ii(b) Date the application was deferred, and
 - ii(c) Explanation for deferral



Northwest Angle No.33 First Nation will put the application in a deferral file and review the deferred file on the next intake of applicants.

b) Funding

Funding will be provided to the student when:

- i) The application is complete
- ii) All documentation is provided; and
- iii) The application is recommended and signed by the Education Counsellor and approved by the Chief and Council or the Education Committee (if there is one in place)

The administering office must establish a schedule of payments to students.

The administering office must require the student to verify that he/she is continuing in the program of studies.

The administering office will suspend payments on notice from the student or institute that he/she has dropped out of the program of studies.

The administering office will take action to reclaim the funds from the student in respect of Instruction allowances and support allowances for a period of support received after the student has withdrawn from studies.

c) Eligibility Criteria

People who gain Indian Status are provided financial support on the same basis as other eligible post-secondary students.

A person whose application for Indian Status is in the process is not eligible to receive support until he/she has a letter from the Indian Registry confirming status as formally entered in DIANO Indian Register.

29. STUDENT PRIORITY CATEGORIES:

Applicants received from eligible students after the post-secondary budget is exhausted will be deferred until the following year or until the budget for this program is reallocated.



Students who were enrolled in post-secondary studies or graduated from high school or a college entrance preparation program in the preceding academic year and who are continuing in a post-secondary program of studies. This includes the student who completes an undergraduate degree and continues on to an advanced degree program of studies. It also includes the student who completes a community college or CEGEP program and continues on to an undergraduate degree program.

Students whose applications for support were deferred from previous year for lack of funds and who are reapplying for support.

Other new mature post-secondary students and students enrolled in university and college entrance programs.

Students returning to studies after having withdrawn from any previous post-secondary program.

Applications received after the above deadline dates must be held until it can be deemed as complete. These will be considered if it is determined that funds are available after the first batch of applications are completed. If funds are not available, these late applications will be treated as deferred applications.

When an application is approved, rejected or deferred, applicants will be informed in writing of the support approved or the reasons for rejecting or deferring the application.

30. PROBATION AND SUSPENSION OF FUNDING

To ensure that students are using the post-secondary education program effectively a probation and suspension of funding policy is being enacted to ensure fairness to other students within the program.

The following procedures will be used in cases when:

1. A student's GPA is below 2.5 will result in a warning probationary period for one semester
2. One course failed in a semester will result in a probationary period of one semester
3. 2 courses failed in a semester will result in a probationary period of 2 semesters
4. 3 courses failed in a semester will result in total suspension of financial assistance and tuition sponsorship.



5. A probation agreement will be required and used to assist the student with developing an academic plan to improve study habits, time management and other factors or issues that may be of concern.
6. A copy will be forwarded to the First Nation Education Counsellor and/or Academic Manager at the respective post-secondary institution.
7. An outline of strategies for improvement must be sent to the Education Staff at Northwest Angle No.33 First Nation after meeting with the First Nation Education Counsellor and/or Academic Manager.
8. If additional course or courses are failed when a probationary period is in effect, this will result in automatic suspension of financial assistance for current semester.
9. NON- COMPLIANCE WILL SIGNIFY WAIVING OF SPONSORSHIP/ FINANCIAL SUPPORT.

31. AWARDS AND INCENTIVES

Based on availability of funding and for budgeting and planning purposes, the Northwest Angle No.33 First Nation will grant Academic Awards to full-time students. Students must maintain a minimum of 3.5 GPA or higher in the school year. Must be a funded student with the Northwest Angle No. 33 First Nation to be eligible. Awards and Incentives will be awarded as follows:

1. \$500 for completion of certificate or diploma from a recognized post-secondary institution.
2. \$1,000 for completion of an undergraduate degree from a recognized post-secondary institution.
3. \$2,000 for completion of master's or doctorate degree from a recognized post-secondary institution.

Students must provide a copy their final transcripts and certificate, diploma and/or degree to be eligible for the award or incentive prior to issuance.

32. APPEALS PROCESS

In order to ensure fairness, every student has the right to appeal a decision. An Appeal Board will be established by the Chief and Council which will consist of an elder, a First Nation council member who holds the Education portfolio and a past



graduating student member. The Appeal Board strictly adheres to the Northwest Angle No.33 Post-Secondary Education Policy Manual.

The Appeal Process

- a) A written statement is required stating the reason(s) for appeal. All supporting documentation must be sent to the Education Counsellor who will acknowledge the appeal and inform the Appeal Board.
- b) The Appeal Board will then review the submission to decide if the appeal process will proceed further. If there is further action to be taken, a decision will be made within 5 working days.
- c) In the event that the student's rights were violated, the student's claims will be mitigated by re-instatement or approval of funding.
- d) It is expected that the student will attend the hearing and will be responsible for their own travel costs.
- e) The decision of the Appeal Board is final.



POST SECONDARY EDUCATION POLICY MANUAL

This policy has been reviewed, adopted and endorsed by:


Adopted by Education Counsellor:

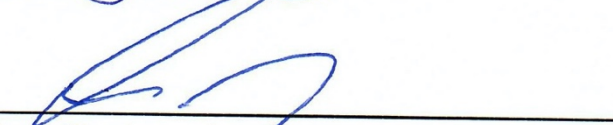
Education Counsellor - Stephanie Bird

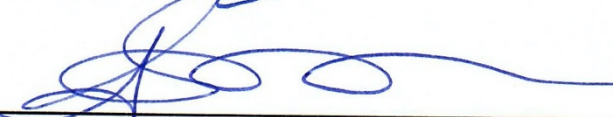
Adopted Date:

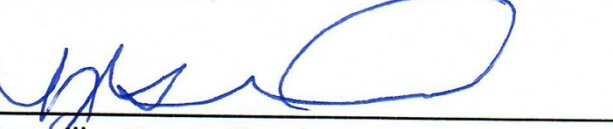
Endorsed by Chief and Council:


Chief Darlene Comegan


Councillor Lara Stovern


Councillor Innes Sandy


Councillor Stanley Paul


Councillor Anna Girard

Councillor Kimberley Sandy-Kasprick

Endorsement Date:

March 11, 2020

